

CITY OF VANCOUVERREGULAR COUNCIL MEETING

A Regular meeting of the Council of the City of Vancouver was held on Tuesday, October 24, 1972, in the Council Chamber, at approximately 9:30 a.m.

PRESENT: His Worship the Mayor
Aldermen Adams, Bird, Broome, Calder,
Hardwick, Phillips, Rankin, Sweeney, Wilson

ABSENT: Alderman Linnell (leave of absence)

CLERK TO THE COUNCIL: R. Thompson

PRAYER

The proceedings in the Council Chamber were opened with prayer.

'IN CAMERA' MEETING

The Council agreed to an 'In Camera' meeting later this day.

ADOPTION OF MINUTES

MOVED by Alderman Broome,
SECONDED by Alderman Adams,

THAT the Minutes of the Regular Council meeting (with the exception of the 'In Camera' portion), dated October 17, 1972, be adopted.

- CARRIED.

COMMITTEE OF THE WHOLE

MOVED by Alderman Calder,
SECONDED by Alderman Hardwick,

THAT the Council resolve itself into Committee of the Whole, His Worship the Mayor in the Chair.

- CARRIED.

UNFINISHED BUSINESS, REPORTS AND DELEGATIONS

1. Grant Request: Sikh Temple
(Khalsa Diwan Society)

Since the Board of Administration had not an opportunity to consider a report prepared by the Director of Social Planning/Community Development on the matter, it was

MOVED by Alderman Broome,

THAT the whole matter, including the hearing of the delegation, be deferred one week, and the organization in the meantime be furnished with a copy of the Board of Administration report on the subject, when available.

- CARRIED.

(continued)

UNFINISHED BUSINESS, REPORTS AND DELEGATIONS (cont'd)

2. Refund: Rental of The Queen Elizabeth Playhouse (Association of Benevolent Craftsmen)

Council considered Board of Administration report (Finance Matters), dated October 13, 1972, dealing with the request of the Association of Benevolent Craftsmen for return of deposit in connection with rental arrangements for The Queen Elizabeth Playhouse for evenings of June 15 and 16, 1972 for two concerts, but cancelled due to the civic strike. In the Board of Administration report, it was pointed out that the Auditorium Board concurs with the Manager's views that the City was not at fault in this case, and the request for return of the deposit should not be granted.

The organization appeared and submitted a brief, dated October 24, 1972, in support of their request.

MOVED by Alderman Bird,

THAT approval be given to the return of the \$200 deposit, furnished by this organization in connection with The Queen Elizabeth Playhouse rental on June 15 and 16, 1972.

- CARRIED.

3. Grant Request: Neighbourhood Services Association

At the last meeting of Council, consideration was given to the request of the Neighbourhood Services Association for an additional grant of \$8,000 in connection with its various programmes for children and families. At that time, the following motion by Alderman Bird was tabled:

"THAT this additional grant request in the amount of \$8,000 be approved."

The Council further considered Alderman Bird's motion, which, after debate, was CARRIED BY THE REQUIRED MAJORITY.

COMMUNICATIONS OR PETITIONS

1. Council Appointee re Rewards
Committee (Police Commission)

MOVED by Alderman Calder,

THAT, pursuant to a communication from His Worship the Mayor, under date of October 23, 1972, Alderman Sweeney be appointed as the City's representative on the Rewards Committee, in respect of Police Commission rewards.

- CARRIED.

(continued)

COMMUNICATIONS OR PETITIONS (continued)

2. Council Meeting
November 14, 1972

MOVED by Alderman Bird,

THAT, pursuant to the recommendation by His Worship the Mayor, the Council meeting scheduled for Tuesday, November 14, 1972, be cancelled since November 13 is a civic holiday.

- CARRIED.

3. Noise Pollution: West End

Council noted a communication, dated October 21, 1972, from Mr. T. C. Mitchell, referring particularly to noise in the West End.

MOVED by Alderman Rankin,

THAT a copy of this communication be referred to the Chief Constable for attention.

FURTHER, THAT His Worship the Mayor be requested to write to the appropriate Provincial authorities, requesting that motor vehicle testing be reviewed to bring it up to the standard which prevailed when the City of Vancouver was in operation; and in particular, if testing is not now being carried out in respect of noise caused by motor vehicles, such practice be instituted.

- CARRIED.

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

A. Board of Administration,
GENERAL REPORT, October 20, 1972

WORKS AND UTILITY MATTERS

**Proposed Bus Routes -
Champlain Heights (Clause 3)**

MOVED by Alderman Phillips,

THAT this clause be adopted, and a copy of the Board of Administration report be furnished to the related Area Council for information.

- CARRIED.

Balance of Works and Utility Matters

MOVED by Alderman Broome,

THAT Clauses 1 and 2 of the Board of Administration report (works and Utility Matters) be adopted.

- CARRIED.

BUILDING AND PLANNING MATTERS

Proposed Heliport -
555 Great Northern Way
(Clause 3)

After considering the details set out in this clause, it was

BOARD OF ADMINISTRATION AND OTHER REPORTS (continued)

BUILDING AND PLANNING MATTERS
(continued)

Proposed Heliport -
555 Great Northern Way
Clause 3 - (continued)

MOVED by Alderman Wilson,

THAT Finning Tractor & Equipment Co. Ltd. be granted approval of a development permit for a limited period of 12 months, on a trial basis pending establishment of a policy on heliports by the City.

- CARRIED.

Balance of Building and Planning Matters

MOVED by Alderman Bird,

THAT Clauses 1 and 2 of the Board of Administration report (Building and Planning Matters) be adopted.

- CARRIED.

FINANCE MATTERS

Charter Amendments (Clause 1)

After considering this clause dealing with Charter Amendments, it was

MOVED by Alderman Broome,

THAT Charter Amendments be sought as proposed in Items A to J of the Corporation Counsel's report, except that in respect of Item 1. B, the Charter Amendment provide for four regular consecutive meetings of Council; and in respect of Item 1. E, the Charter Amendment not be sought, as proposed.

- CARRIED.

MOVED by Alderman Broome,

THAT approval be given to resubmission of amendments to Section 323 (b) (noise control) and control over lodging house owners as the same were submitted in 1972.

- CARRIED.

In respect of legislation regarding underground wiring, under the Beautification Act, and private property connections, it was

MOVED by Alderman Hardwick,

THAT this matter be deferred for further study, as proposed by the Corporation Counsel.

- CARRIED.

(continued)

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BOARD OF ADMINISTRATION AND OTHER REPORTS (continued)

FINANCE MATTERS
(continued)

Charter Amendments
Clause 1 - (cont'd)

In respect of a Charter Amendment to prohibit the destruction of historic buildings, it was

MOVED by Alderman Rankin,

THAT the Director of Planning and Civic Development's proposal be approved.

(not put)

MOVED by Alderman Phillips, in amendment,

THAT the Director of Planning and Civic Development prepare a report for Council, setting out the various ramifications in respect of the matter.

- CARRIED.

(The amendment having carried, the main motion was not put.)

In the matter of seeking legislation to limit the life of non-conforming signs, it was

MOVED by Alderman Hardwick,

THAT the Corporation Counsel, in consultation with the Director of Planning and Civic Development, be requested to draft a suitable Charter Amendment and report back.

- CARRIED.

B.C. Festival of Sports:
Appointment of 1973 Festival Chairman
(Clause 4)

In considering this matter, it was

MOVED by Alderman Adams,

THAT His Worship the Mayor be authorized to appoint the 1973 B.C. Festival of Sports Chairman.

- CARRIED.

(His Worship this day appointed Alderman Sweeney as Chairman.)

Balance of Finance Matters)

MOVED by Alderman Hardwick,

THAT Clauses 2, 3, 5 and 7 of the Board of Administration report (Finance Matters) be adopted, and Clause 6 be received for information.

- CARRIED.

BOARD OF ADMINISTRATION AND OTHER REPORTS (continued)

B. PERSONNEL MATTERS,
Supplementary Report,
October 20, 1972.

Attendance of Planetarium Staff
at Planetarium Assoc. of Canada
Conference - (Clause 1)

After considering this particular clause, it was

MOVED by Alderman Bird,

THAT the recommendation of the Manager of Museums and Planetarium, i.e., that four members of the Planetarium staff, referred to in the report, be granted leave with pay November 13 to 17, 1972, inclusive, in connection with this conference, be approved.

- CARRIED.

Balance of Personnel Matters

MOVED by Alderman Phillips,

THAT Clauses 2 and 3 of Board of Administration report (Personnel Matters) be adopted.

- CARRIED.

C. Marathon Development, King
Edward Avenue, Arbutus Street, etc.

The Board of Administration, under date of October 20, 1972,
submitted the following report:

¹ The Corporation Counsel reports as follows:

"At the Public Hearing held on July 18th, 1972, one of the conditions laid down by Council with respect to the park development read as follows:

(g) The 3.5 acre public park to be first dedicated to the City of Vancouver and so registered in the Land Registry Office in accordance with the provisions of the Subdivision Control By-law.'

The term "dedication" with respect to real property has a very special meaning:

- (a) it reserves the property to the public use; and
 - (b) it does not permit the issuance of a certificate of title to the property involved.

The park in this case splits the development in two, and in order to maintain the comprehensive development features, various easements will have to be given to Marathon for utilities, etc., under the park. For Marathon's protection these easements should be registered in the Land Registry Office.

If the park is "dedicated", there will be no title and the easements cannot be registered. Marathon proposes that in lieu of "dedication", the park area be conveyed as a parcel of land in the usual manner so that a certificate of title will issue in the name of the City. To achieve the main object, i.e. that it remain as a park, they suggest that a restrictive covenant to this effect in favour of the abutting properties be registered against the title created. If, in the future, the park were not required and a majority of the abutting owners and the City agreed, the covenant could be released. (This is an advantage over dedication.) This procedure would enable Marathon to obtain proper registration of its easements.

BOARD OF ADMINISTRATION AND OTHER REPORTS (continued)

Marathon Development, King
Edward Ave., Arbutus St., etc. (cont'd)

I cannot see that this proposal would prejudice the City's interests over the original requirements, and I would therefore recommend that condition (g) above stated be changed to read as follows:

- *(g) That the applicant, Marathon Realty Company Limited, enter into an agreement satisfactory to the Corporation Counsel to provide, inter alia, for:

 - (i) the conveyance of the 3.5-acre site required for park purposes to the City;
 - (ii) a restrictive covenant by the City to reserve the site for park purposes, subject always to discontinuance if agreed to by the City and a majority of the abutting owners; and
 - (iii) easements in favour of Marathon Realty for utilities and such other purposes and at such places as may be satisfactory to the Superintendent of Parks and the City Engineer!"

YOUR BOARD RECOMMENDS that the foregoing report of the Corporation Counsel be adopted by Council.'

MOVED by Alderman Wilson,

THAT the recommendation of the Board of Administration, contained in the foregoing report, be approved.

- CARRIED.

D. Report of Standing Committee
on General Purposes

MOVED by Alderman Broome,

THAT the report of the Standing Committee on General Purposes, dated October 12, 1972, be adopted, except that in respect of Procedure on Rezoning Applications, contained on page 5, the following be added:

'it being understood that immediately after the various approvals have been obtained, a brief report will be made to Council, for information, prior to submission of the applications to Public Hearings."

- CARRIED.

E. Report of Standing Committee
on Transportation - Downtown Bus Service

Under date of October 23, 1972, the Chairman of the Standing Committee on Transportation submitted the following report:

" AT THE MEETING OF COUNCIL ON OCTOBER 17, DURING ENQUIRIES AND OTHER MATTERS, REFERENCE WAS MADE TO A COMMUNICATION FROM THE DOWNTOWN BUSINESS ASSOCIATION STATING THAT THE B.C. HYDRO STRONGLY SUGGESTS THAT THE FARE FOR THE CHRISTMAS SHOPPERS BUS BE SET AT 10¢ RATHER THAN 5¢ AS PROPOSED IN THE ATTACHED REPORT OF THE STANDING COMMITTEE ON TRANSPORTATION.

THE REASONS FOR INCREASING THE FARE TO 10¢ AND STILL OBTAINING A SUBSIDY OF \$2,000.00 FROM BOTH THE CITY AND D.B.A. FOR A SIX WEEK TRIAL PERIOD ARE SET OUT IN THE ATTACHED LETTER DATED OCTOBER 20TH FROM THE D.B.A.

(continued)

BOARD OF ADMINISTRATION AND OTHER REPORTS (continued)

Report of Standing Committee on
Transportation - Downtown Bus Service
(continued)

THE DEPUTY MAYOR ADVISED ALDERMAN WILSON TO RAISE THIS MATTER AT THE NEXT MEETING OF COUNCIL.

I WOULD LIKE TO RECOMMEND, THEREFORE, THAT THE FIVE RECOMMENDATIONS SHOWN IN
THE *ATTACHED REPORT BE REVISED, AS FOLLOWS:

(B) THAT FOR THIS YEAR, ON A TRIAL BASIS, A
CHARGE OF 10¢ BE MADE UPON BOARDING THE BUS
(EXACT FARE).

(C) DELETE AND REPLACE WITH:
THAT THE CITY OF VANCOUVER AND THE DOWNTOWN
BUSINESS ASSOCIATION EACH CONTRIBUTE \$ 2,000.00
TO THE OPERATION OF SIX WEEK TRIAL PERIOD BUS
SERVICE PRIOR TO CHRISTMAS- 1972."

* (The Standing Committee on Transportation report, dated September 28, 1972, referred to, is on file in the City Clerk's office.)

MOVED by Alderman Wilson

THAT the foregoing report of the Standing Committee on Transportation be approved.

- CARRIED.

COMMITTEE OF THE WHOLE

MOVED by Alderman Bird,

THAT the Committee of the Whole rise and report.

- CARRIED.

MOVED by Alderman Bird,

SECONDED by Alderman Sweeney,

THAT the report of the Committee of the Whole be adopted.

- CARRIED.

BY-LAWS

1. BY-LAW TO AMEND BY-LAW #3575, BEING
THE ZONING AND DEVELOPMENT BY-LAW (Parcel
of land bounded by Argyle Drive, Balmoral
Street and the lane S. of 55th Avenue)

MOVED by Alderman Phillips,
SECONDED by Alderman Calder,

THAT leave be given to introduce a By-law to amend By-law No. 3575, being the Zoning and Development By-law, and the By-law be read a first time.

- CARRIED.

MOVED by Alderman Phillips,
SECONDED by Alderman Calder,
THAT the By-law be read

- CARRIED.

(continued)

BY-LAWS (continued)

BY-LAW TO AMEND BY-LAW #3575, BEING
THE ZONING AND DEVELOPMENT BY-LAW (Parcel
of land bounded by Argyle Drive, Balmoral
Street and the lane S. of 55th Ave. (cont'd)

MOVED by Alderman Phillips,
SECONDED by Alderman Calder,

THAT Council do resolve itself into Committee of the Whole, to consider and report on the By-law, His Worship the Mayor in the Chair.

- CARRIED.

MOVED by Alderman Phillips,

THAT the Committee of the Whole rise and report.

- CARRIED.

The Committee then rose and reported the By-law complete.

MOVED by Alderman Phillips,
SECONDED by Alderman Calder.

THAT the report of the Committee of the Whole be adopted.

- CARRIED.

MOVED by Alderman Phillips,
SECONDED by Alderman Calder.

THAT the By-law be read a third time and the Mayor and City Clerk be authorized to sign same and affix thereto the Corporate Seal.

- CARRIED.

(The By-law received three readings.)

(Aldermen Wilson, Rankin and Hardwick refrained from voting on this By-law, not having been in attendance at the relevant Public Hearing.)

2. BY-LAW TO AMEND BY-LAW #3575, BEING
THE ZONING AND DEVELOPMENT BY-LAW (N/W
corner of 66th Avenue and Granville St.)

MOVED by Alderman Wilson,
SECONDED by Alderman Calder,

THAT leave be given to introduce a By-law to amend By-law No. 3575, being the Zoning and Development By-law, and the By-law be read a first time.

- CARRIED.

MOVED by Alderman Wilson,
SECONDED by Alderman Calder,
THAT the By-law be read a second time.

- CARRIED.

(continued)

BY-LAWS (continued)

BY-LAW TO AMEND BY-LAW #3575, BEING
THE ZONING AND DEVELOPMENT BY-LAW (N/W
corner of 66th Avenue and Granville St.
(continued)

MOVED by Alderman Wilson,
SECONDED by Alderman Calder,

THAT Council do resolve itself into Committee of the Whole, to consider and report on the By-law, His Worship the Mayor in the Chair.

- CARRIED.

MOVED by Alderman Wilson,

THAT the Committee of the Whole rise and report.

- CARRIED.

The Committee then rose and reported the By-law complete.

MOVED by Alderman Wilson,
SECONDED by Alderman Calder,

THAT the report of the Committee of the Whole be adopted.

- CARRIED.

MOVED by Alderman Wilson,
SECONDED by Alderman Calder,

THAT the By-law be read a third time and the Mayor and City Clerk be authorized to sign same and affix thereto the Corporate Seal.

- CARRIED.

(The By-law received three readings.)

3. BY-LAW TO AMEND THE OF FENCE AND
PENALTY SECTIONS OF SUNDRY
BY-LAWS OF THE CITY OF VANCOUVER

MOVED by Alderman Rankin,
SECONDED by Alderman Bird,

THAT leave be given to introduce a By-law to amend the Offence and Penalty Sections of Sundry By-laws of the City of Vancouver, and the By-law be read a first time.

- CARRIED.

MOVED by Alderman Rankin,
SECONDED by Alderman Bird,

THAT the By-law be read a second time.

- CARRIED.

MOVED by Alderman Rankin,
SECONDED by Alderman Bird.

THAT Council do resolve itself into Committee of the Whole, to consider and report on the By-law, His Worship the Mayor in the Chair.

- CARRIED.
(continued)

BY-LAWS (cont'd)

BY-LAW TO AMEND THE OFFENCE AND
PENALTY SECTIONS OF SUNDRY BY-LAWS
OF THE CITY OF VANCOUVER (continued)

MOVED by Alderman Rankin,
THAT the Committee of the Whole rise and report.

- CARRIED.

The Committee then rose and reported the By-law complete.

MOVED by Alderman Rankin,
SECONDED by Alderman Bird,
THAT the report of the Committee of the Whole be adopted.

— CARRIED —

MOVED by Alderman Rankin,
SECONDED by Alderman Bird,
THAT the By-law be read a third time and the Mayor and City
Clerk be authorized to sign same and affix thereto the Corporate
Seal.

- CARRIED.

(The By-law received three readings.)

MOTIONS

A. Allocation of Lands for Highway Purposes: 190 West 2nd Avenue

MOVED by Alderman Sweeney,
SECONDED by Alderman Bird.

THAT WHEREAS the registered owners have conveyed to the City of Vancouver, for highway purposes, the following described lands:

1. all that portion of Lot "E", Block 11, District Lot 200A, Group 1, New Westminster District, Plan 10116, described as follows: Commencing at the northwesterly corner of said Lot "E"; thence East Eighty (80) feet, following in the northerly limit of said Lot "E", thence S75° 53' 20" W, 81.99 feet, more or less, to intersection with the westerly limit of said Lot "E" at a point 20 feet southerly from the northwesterly corner of said Lot "E", thence N1° 23' 20" W, 20 feet, following in the westerly limit of said Lot "E", to the point of commencement. The same as shown outlined red on plan prepared by A. Burhoe, B.C.L.S., dated August 15th, 1972.

(continued)

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MOTIONS (cont'd)

Allocation of Lands for Highway
 Purposes: 190 West 2nd Avenue
(continued)

AND WHEREAS it is deemed expedient and in the public interest to accept and allocate the said lands for highway purposes.

BE IT THEREFORE RESOLVED that the above described lands so conveyed be, and the same are hereby accepted and allocated for highway purposes, and declared to form and constitute portions of highway.

- CARRIED.

- B. Closing and Stopping Up: (Lane in Block Bounded by Main St., Cordova St., Gore Avenue and Powell St. - Provincial Courts Building)

MOVED by Alderman Sweeney,
 SECONDED by Alderman Bird,

THAT WHEREAS:

1. The City of Vancouver is the owner of all the streets and lanes lying within the limits of the City of Vancouver;
2. The City owns Lots 1 to 27 inclusive, Block 5, District Lot 196, Plan 184 and is developing the lands as a Provincial Courts site;
3. The lane in the said block is surplus to the City's highway requirements;
4. The said lots and lane are to be consolidated to form one site;

THEREFORE BE IT RESOLVED that all the lane dedicated by the deposit of Plan 184 within Block 5, District Lot 196, Plan 184; the same as shown outlined red on plan prepared by A. Burhoe, B.C.L.S., dated October 22, 1971, and marginally numbered LF5862, a print of which is hereto annexed, be closed, stopped up and title taken thereto: and

BE IT FURTHER RESOLVED that the said closed lanes and said lots 1 to 27 be subdivided to form one parcel,

- CARRIED.

1. Distribution and Sale: Power,
Light and Gas in Regional Area

At the last Council meeting, notice was given by Alderman

(continued)

MOTIONS (continued)

Distribution and Sale: Power,
Light and Gas in Regional Area
(continued)

Wilson in respect of Distribution and Sale: Power, Light and Gas
in Regional Area.

This motion, seconded this day by Alderman Bird and changed by agreement, was submitted, reading as follows:

MOVED by Alderman Wilson,
SECONDED by Alderman Bird,

THAT City Council propose to the Greater Vancouver Regional District that the Provincial Government be petitioned to turn over to the Regional District the distribution and sale of power, light and gas in the Regional area.

- CARRIED.

ENQUIRIES AND OTHER MATTERS

Alderman Sweeney -
National Capital
Commission:
Superintendent of Parks

advised that the Superintendent of Parks had been appointed to the National Capital Commission in Ottawa.

MOVED by Ald. Sweeney,
SECONDED by Ald. Bird,

THAT His Worship the Mayor be requested to forward a letter of congratulations, on behalf of the Council, to Mr. S.S. Lefeaux, Park Superintendent, on the honour accorded to him in being appointed to the membership of the National Capital Commission.

- CARRIED

Alderman Sweeney -
Tax Certificates

advised of a communication from Mr. Robert J. Brennan, Barrister, complaining of delay being experienced in receiving tax certificates from the City.

His Worship directed the letter be referred to the Board of Administration.

Alderman Calder -
Basement Areas:
Finishing

advised that some time ago he had raised the matter of obtaining a report on the requirements that only a portion of a basement area may be finished. He requested, therefore, that this report be forthcoming.

His Worship directed the matter to the Board of Administration.

Alderman Wilson -
Vancouver Detoxification
Centre Society

advised that the Vancouver Detoxification Centre Society was to be heard at a meeting of the Standing Committee on Health and Welfare on Thursday, October 26. In view of the Court of Revision on Business Tax the arrangements are in question. It is felt to be urgent that the Council consider the representations from the Society in the near future and give further direction.

cont'd., . . .

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ENQUIRIES AND OTHER MATTERS (cont'd)

Vancouver Detoxification
Centre Society (cont'd)

The Alderman was advised that the Standing Committee meeting for the purpose has been called and should remain unchanged, it being understood the Court of Revision business may have altered to permit a shorter session.

Alderman Wilson -
Tax Relief for Senior
Citizens

referred to an earlier resolution of Council some time ago instructing a communication be forwarded to the Secretary of the State Legislature of Washington requesting particulars of the proposed Constitutional Amendment which will prepare the way for a "Tax Relief Law for Elderly Citizens".

The Alderman enquired if such a communication had been sent and if not, information now be sought.

His Worship agreed to send a letter accordingly.

Alderman Phillips -
Recreational Site:
Hastings Street and
Campbell Avenue

referred to request from the Chairman of the Ray-Cam Recreation Committee that a delegation be heard on their proposal requesting a recreational site at Hastings Street and Campbell Avenue.

The Alderman suggested the delegation be heard at the same time the Council's report from the Board of Administration on the general subject of recreation facilities in public housing is under consideration.

The Council agreed accordingly.

Alderman Phillips -
Participants in Canadian
Figure Skating
Championships

referred to a letter addressed to him from the 1973 Canadian Figure Skating Championships Committee Chairman in respect of acknowledging these skating championships to be held in Vancouver January 15 to 21, 1973.

It was agreed to give the communication to the City Clerk for submission to Council at a later meeting.

Alderman Hardwick -
Wall Street Grain
Elevator Site

referred to the Wall Street grain elevator site and pointed out the Park Board, and others, have requested this property be made available as a park.

In discussing the matter with Mr. W.G. Rathie from the National Harbours Board it is advised the property is expected to be vacant soon and that he is prepared to consider an exchange proposal with a City street end in the area of the new terminal.

cont'd...

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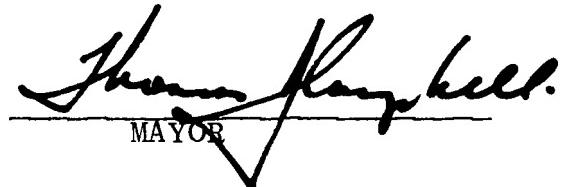
ENQUIRIES AND OTHER MATTERS (cont'd)

Wall Street Grain
Elevator Site (cont'd)

The Alderman requested the Board of Administration bear this exchange proposal in mind when reporting to Council on the Wall Street property.

The Council recessed at approximately 11:00 a.m. to reconvene 'In Camera' in the Mayor's Office, following which the Council adjourned at approximately 11:45 a.m.

The foregoing are Minutes of the Regular Council meeting of October 24, 1972, adopted on October 31, 1972.



MAYOR



CITY CLERK

A-1

BOARD OF ADMINISTRATION . . .(WORKS) 1

October 20, 1972

The following is a report of the Board of Administration:-

WORKS & UTILITY MATTERS
CITY ENGINEER'S REPORT

RECOMMENDATIONS:

**1. CLOSURE OF ESTABLISHED PORTIONS OF CROWN STREET,
 SOUTH OF MARINE DRIVE, BLOCK 9, D.L. 320 - MUSQUEAM PARK**

"City Council on August 29, 1972 closed the portions of dedicated streets required for the assembly of Musqueam Park. Previous planning was to widen Crown Street from 66 feet to 80 feet. Present planning is for Crown Street, south of Marine Drive to remain 66 feet in width. The west 7 feet of City Lots 26 to 31 and $\frac{1}{2}$ of Lot 33 have been established for road and these strips are now surplus to the City's highway requirements. The $\frac{1}{2}$ of Lot 33 is not in the park site, but if the property is placed on the market, the west 7 feet should be part of the sale.

I RECOMMEND that the west 7 feet of Lots 26 to 31 and the west 7 feet of the $\frac{1}{2}$ of Lot 33 be closed, stopped up and added to the balance of the said lots."

Your Board RECOMMENDS that the foregoing be approved.

2. UNIVERSITY-CHANCELLOR BOULEVARD BUS ROUTE ALTERATION

The City Engineer reports as follows:

"The B.C. Hydro Transit Division has requested that due to the re-design of Chancellor Boulevard and 4th Avenue, the No. 10 TENTH-UBC bus service be rerouted via Blanca Street, 4th Avenue, then via the regular route along Chancellor Boulevard. Chancellor Boulevard, which has been used by this bus service in one direction from the Blanca Street bus loop west to the University of B.C., is to be closed at a point west of Blanca Street. As a result, it will now be necessary for this bus to proceed in one direction north on Blanca Street from 8th Avenue to 4th Avenue along the existing bus route, and proceed westwards approximately two blocks along 4th Avenue into the University Endowment Lands. The return trip is eastward along University Boulevard to Blanca Street and the bus loop. Ten buses a day use this one-way routing.

This portion of 4th Avenue, between Blanca Street and the University Endowment Lands, is not an authorized bus route. There is no objection to its usage for this purpose from an engineering standpoint.

To provide appropriate service, two bus stops are required along this routing on 4th Avenue.

Accordingly, it is RECOMMENDED:

1. That the B.C. Hydro and Power Authority be permitted to route the Chancellor-University bus westward along 4th Avenue from Blanca Street to the University Endowment Lands.
2. That bus stops be authorized on 4th Avenue at Blanca Street and Drummond Drive."

Your Board RECOMMENDS the foregoing report of the City Engineer be adopted.

Board of Administration

October 20, 1972 . . . (WORKS)

3. PROPOSED BUS ROUTES - 21 KERR, 26 BOUNDARY
(CHAMPLAIN HEIGHTS)

The City Engineer reports as follows:

"By letters dated October 12th and 17th, 1972, B.C. Hydro Transit Division have made application to introduce, on November 3rd, 1972, two new services and cancel an existing shuttle bus service in the south east sector of the City. (Copies of the letters are attached.)

The developments now being completed in Champlain Heights require amendments and additions to the existing bus service in the area. A revised bus routing and bus stop arrangement for the area has been developed and agreed to with B.C. Hydro and this report sets out the details and recommends approval of the routes and bus stop arrangements.

The present proposal consists of a stage development of the ultimate plan in order to provide service to completed homes and those that will be completed within the next year.

PRESENT BUS SERVICE

Prior to Champlain Heights the homes in the southeast sector were adequately served by a shuttle bus service operating in one direction from the Joyce Road Loop to 45th Avenue south on Doman Road to 54th Avenue, west on 54th Avenue to Kerr Street and north on Kerr Street to 45th Avenue. There is no change proposed in the portion from the Joyce Road Loop to 45th Avenue. The Kerr Street portion of this service fits and will be incorporated in the ultimate area service. The Doman Road portion does not fit into the ultimate scheme nor does 54th Avenue. While removal of service from these two streets will be less convenient to immediate transit patrons who have enjoyed the extra convenience for many years, the new arrangement will provide service somewhat more convenient than the standard adopted for the City as a whole.

PROPOSED BUS SERVICE

The detailed proposal now being presented to Council for approval is as follows:

1. Kerr Road Service

From 45th Avenue by way of Kerr Road to 58th Avenue and looping clockwise around 58th Avenue and Rosemont Street back to Kerr Road. The southern recovery point of this route will be on-street on the north side of Rosemont Street immediately west of 58th/Butler intersection.

2. Boundary Road Service (49th Avenue - Imperial routing)

From 45th Avenue by way of Doman Road, 49th Avenue, 49th-Imperial Connector to Frontenac Street and looping in an anti-clockwise direction south on Frontenac Street, east on Hurst Avenue and north on Boundary Road back to the 49th-Imperial Connector.

The southern recovery point of this route will be on-street on the south side of Hurst Avenue, west of Boundary Road.

.....Cont'd

Board of Administration

October 20, 1972 . . . (WORKS)

Clause No. 3 Cont'dROADWAY IMPROVEMENTS

The streets involved in these routings are adequate with the following exceptions:

1. Frontenac Street from Hurst Avenue to the 49th-Imperial Connector.

This is presently a gravel roadway and it will be necessary to provide a 20 foot wide 2 inch thick strip pavement. The estimated cost for this work is \$5,000.

2. Bus Pull-Offs (Local widening at stops for buses to pull off travelled road)

Because of the heavier traffic volumes on the 49th-Imperial route it will be necessary to construct 3 pull-offs at an estimated cost of \$1,500. In accordance with previous cost sharing arrangements for bus pull-offs, B.C. Hydro have agreed to pay 25% of the cost of these pull-offs.

Funds are available for this work in the 1972 Streets Capital Budget Account #148/7916 'Miscellaneous Projects - Unallocated'.

At this time the traffic volumes are not sufficiently heavy on the balance of the transit routings in this area to require bus pull-offs.

3. Bus Stop Arrangements

The bus stop arrangements on the new routes that have been added, are in accordance with the selective stop policy. These bus stop arrangements together with the new routes are shown on the attached plans number 21K and 26B.

RECOMMENDATIONS

It is recommended that:

1. The bus routings and stops as shown on the attached plans #21K and 26B be approved.
2. The one-way routing and stops on Doman Road between 49th and 54th and on 54th Avenue from Doman Road to Kerr Street be discontinued.
3. Funds be allocated from Account #148/7916 'Miscellaneous Projects - Unallocated' for the following purposes:
 - (a) paving of Frontenac Street from Hurst Street to the 49th Imperial Connector, estimated at \$5,000.
 - (b) for the City's share of 3 bus pull-offs on the 49th-Imperial Connector, estimated at \$1,125."

Your Board RECOMMENDS the foregoing report of the City Engineer be adopted.

FOR COUNCIL ACTION SEE PAGE(S)..... 106

Board of Administration, October 20, 1972 (BUILDING - 1)

BUILDING AND PLANNING MATTERS

RECOMMENDATION

1. Alter Gasoline Service Station:
2590 Cambie Street

The Director of Planning and Civic Development reports as follows:

"Shell Canada Ltd. have filed Development Permit Application No. 59414 to alter the existing gasoline service station by providing new canopy, new pump island, new facia and new exterior finishes on the existing building and to alter the existing building to provide a retail store.

The development is located in a C-2 Commercial District at the north east corner of 10th Avenue and Cambie Street.

The Gasoline Service Station Policy, as adopted by City Council on October of 1968, permits alterations to the existing gasoline service station at this location.

Letters have been submitted from the applicant which state:

'We propose that grocery items will be specifically excluded from the premises and our store will be limited to the sale of automotive oriented merchandise.'.....'Further to your conversation yesterday with Mr. J. M. Hine regarding the merchandise to be sold from the sales room from the subject unit, we propose to confirm that it will be restricted to sale of automotive accessories as allowed in the Vancouver Zoning and Development By-law.' "

The Technical Planning Board and the Vancouver City Planning Commission RECOMMEND that Development Permit Application No. 59414 be approved in accordance with the submitted application, such plans and information forming part thereof, thereby permitting the alteration of the existing gasoline service station by providing new canopy, new pump island, new facia and exterior finishes on the existing building and to alter the existing building to provide for the retailing of automotive accessories in accordance with the letters dated August 1st, 1972, and August 18th, 1972, from Mr. B. J. Harrington of Shell Canada Ltd., and subject to the following conditions:

1. Prior to the issuance of the Development Permit,
 - (a) The landscaping on the site is to be first approved to the satisfaction of the Director of Planning and Civic Development.
 - (b) Revised drawings are to be first submitted to the satisfaction of the Director of Planning and Civic Development clearly indicating:
 - (i) the location of any outdoor merchandise displays on this site, with such being in accordance with the regulations of Section 11(10) of the Zoning and Development By-law.
 - (ii) the provision on site of a satisfactorily screened location for garbage and trash.
2. All landscaping to be provided in accordance with the approved drawings within six (6) months from the date of any use or occupancy of the proposed development and thereafter to be permanently maintained in good condition.
3. The development, including the use of all open portions of the site, is to be carried out and maintained at all times in accordance with the approved drawings and Section 11(10) of the Zoning and Development By-law.

cont'd...

Board of Administration, October 20, 1972 (BUILDING - 2)

Clause #1 continued:

4. Merchandise to be sold is to be restricted to automotive accessories only and to be carried out completely within the enclosed building with the exception of those items permitted by Section 11(10) of the Zoning and Development By-law.

Your Board RECOMMENDS that Development Permit Application No. 59414 be approved in accordance with the recommendations of the Technical Planning Board and the Vancouver City Planning Commission.

2. Alteration Service Station:
5749 Main Street

The Director of Planning and Civic Development reports as follows:

"Shell Canada Ltd. have filed Development Permit Application No. 58792 to alter the existing gasoline service station on this site to install an automatic car wash in the existing most westerly bay and to alter an existing free standing sign on the site.

The site is located between 41st Avenue and Ontario Place and on the west side of Main Street and is in a C-2 Commercial District.

Five neighbouring property owners were notified of this proposal and there were ten letters of objection received.

The site is immediately adjacent to one family dwellings.

The Technical Planning Board and the Vancouver City Planning Commission recommend that Development Permit Application No. 58792 be refused for the following reasons:

'The proposed car wash is considered an unsuitable form of development at this location having regard to its location near existing one family dwellings.' "

Your Board RECOMMENDS that Development Permit Application No. 58792 be refused in accordance with the recommendations of the Technical Planning Board and the Vancouver City Planning Commission.

CONSIDERATION

3. Proposed Heliport -
555 Great Northern Way

The Director of Planning and Civic Development reports as follows:

"Mr. G.W. Aldcroft for Finning Tractor & Equipment Co. Ltd., has filed Development Permit Application No. 58324, to use a portion of their Head Office site for a heliport.

The heliport location would be in the north-west corner of the site which is on the north side of Great Northern Way. (see APPENDIX A location map submitted by applicant).

The site is within a M-2 heavy industrial district; which district schedule provides that 'an aircraft landing place' is a use which may only be granted by the Technical Planning Board after consultation with the Vancouver City Planning Commission.

Use

Finning Tractor & Equipment Co. Ltd. have advised that they have purchased an Alouette II Helicopter 'to help meet growing customer needs and company responsibilities on coastal and island areas.' The helicopter would be 'mainly for the use of our sales staff in making customer contacts on Vancouver Island and South Coastal Logging Operations. We estimate that there will be seven takeoffs and landings per week from the proposed site'.

Board of Administration, October 20, 1972 (BUILDING - 3)

Clause #3 continued:

Department of Transport - Air Services

A copy of a letter dated January 28, 1972 from the Department of Transport - Air Services has been submitted which advises that

'This will confirm our appraisal of the proposed helicopter site located on the northwest corner of your property at 555 Great Northern Way as suitable with minor surface improvements for licencing as a private heliport.'

The area under consideration is clear of obstructions and approaches from both east and west appear to be possible without undue trespass over residential areas.

It is suggested that before proceeding further into this matter you contact the Vancouver City Planning Department for their consideration.'

Information submitted with the application indicates that the flight path to and from the heliport would be in an east-west direction over the Great Northern railway yards and approach the heliport from the north.

Consideration by Technical Planning Board

The Technical Planning Board in considering this Development permit application had regard to - flight path as relating to surrounding residential development - possible noise control - overall policy of heliports within the city.

Flight Path

It appeared that the flight path to and from the heliport was principally over industrial property with no undue flying over residential property. If a private heliport should be permitted within the central industrial area of the city of Vancouver, the proposed location was reasonable.

Noise Levels

The noise factor causes concern. There would be some noise disturbance to residential property. Noise emanating from heliports or helicopters do not appear to be controlled in the anti-noise bylaws that have been proposed.

Heliport Study

The Department of Planning and Civic Development are studying the question of heliports within the city to see if recommendations can be made to permit heliports in specific areas of the city. This study does not have high priority. It will be sometime before a report is completed and submitted to City Council for consideration.

It is also believed that the Department of Transport will be studying the transportation of goods within the greater Vancouver area. It is not known what is the exact nature of the study and whether it will include heliport requirements.

The Technical Planning Board suggests that consideration be given to granting approval to the operation of the private heliport in accordance with the information submitted by Finning Tractor & Equipment Co. Ltd. for a limited period of 12 months only having regard to the limited private use of this heliport; its location; proposed flight path.

During this 12 month period, the use of this private heliport including noise, location etc. can be evaluated.

Such evaluation can then be considered together with the proposed report on heliports to be submitted by the Department of Planning and Civic Development.

cont'd....

Board of Administration, October 20, 1972 (BUILDING - 4)

Clause #3 continued:

Consideration by the Vancouver City Planning Commission

The Vancouver City Planning Commission were concerned about noise factors and possible adverse affect on apartment development across Northern Way.

The Planning Commission resolved that it was not in favour of the proposal and recommend REFUSAL.

RECOMMENDATION

The Technical Planning Board suggests that Finning Tractor & Equipment Co. Ltd. be granted APPROVAL of a development permit for a limited period of 12 months on a trial basis pending establishment of a policy on heliports by the city.

However, having regard to the nature of the development and the views of the City Planning Commission; the Technical Planning Board submits this matter to City Council before making a final decision."

Your Board submits the foregoing report of the Technical Planning Board and the Vancouver City Planning Commission to City Council for CONSIDERATION.

FOR COUNCIL ACTION SEE PAGE(S) 106 - 107

Board of Administration, October 20, 1972 (FINANCE - 1)

FINANCE MATTERS

CONSIDERATION

1. Charter Amendments

The Corporation Counsel reports as follows:

"During the course of the year I receive various suggestions from both members of Council and staff, as to suggested amendments to the Charter to effect improvements in the City's operations. The following list comprises some suggestions which might form the basis of an application to the Private Bills Committee next spring:

- A. The City Clerk suggested an amendment which would authorize the City to employ voting machines. I believe they are under study by the City Clerk but there is no existing authority to allow their use.
- B. Section 38(i) provides that a member is disqualified if he misses Council meetings for four consecutive weeks. If an Alderman had missed the meetings for three weeks, but planned to attend in the fourth week he would end up being disqualified if Council had chosen that week to be a skip week. The problem would be solved if the time was expressed as four regular meetings of Council.
- C. Last year amendments were made to eliminate the requirement for full names with respect to nominations. Sub-section (2) of section 46 was omitted and should also be amended to conform with the remaining sections.
- D. The Vancouver Tenants Council has suggested that the requirement for a statutory declaration supporting a complaint regarding omission from the voters' list, as set out in section 23, is onerous and should be removed. This request seems reasonable and an amendment could be made to merely require the grounds of the complaint to be set out in writing.
- E. Last year an amendment was made to the Municipal Act allowing a member of Council who was not present at a public hearing, to vote on the by-law provided he had received an oral or written report of the proceedings. Such an amendment would be of value in the Charter.
- F. Section 397 provides the conditions under which real property, which is exempt from taxation, becomes liable to taxation when it loses its exempt status. However, the section does not deal with the sale of City property. If City property is sold in 1972, it does not become taxable until 1973. In all other exempt situations, it becomes taxable from the date of transfer. It would seem desirable to amend the section to apply in the same way to City property which is sold.
- G. When dealing with the B.C. District Telegraph agreement earlier this year, Council decided that consideration should be given to extending the taxing provision of section 398 to the telephone company's leased lines. If this is desired, the section will require an amendment.

Cont'd....

Board of Administration, October 20, 1972 (FINANCE - 2)

CLAUSE NO. 1 (continued)

- H. Over the past many years of the City's history, many streets have been widened progressively, by the acquisition of portions of adjacent property. Under some of the old legislation an anomalous condition arises where there is an "island" of privately owned land in the middle of the street. The owner has no control over it and it is in fact a part of the street system. The present method of expropriation is inadequate and impractical. I suggest that a principle as set out in the Highway Act might be considered, and that is, where public money has been expended in creating a road and the road is in fact created, then upon filing a statutory declaration in the Land Registry Office the Registrar can transfer the title to the City. This would be without prejudice to a claim for any due compensation.
- I. The Charter at present provides for payment of interest (in expropriation cases) from the date the award is handed down. In many cases possession by the City is not taken until after the award is handed down. (Where possession is taken prior to the award, one of the terms of delivery is that interest be paid from the date of transfer).

In some respects it seems anomalous to pay interest without having possession and Council may wish an amendment which changes the calculation date for interest to the date of transfer of possession.

- J. The City Engineer, with respect to City streets, and the Superintendent of Parks, with respect to streets within the Park system, are both authorized to erect signs and a violation of the directions on the sign constitutes an offence. The Park Board wish to be able to confer authority on the Superintendent to erect signs, in a similar way, with respect to the use of parks other than just the streets in the parks. A Charter amendment is needed to give this authority.

I would be obliged to receive Council's instructions on any or all of the above proposals.

Other suggestions have been made but these all require considerable study and review before the extent of the amendment needed can be properly determined. In others, they involve major policy changes which would require detailed consideration by Council. In neither case is it likely that any conclusions could be drawn in time for the next session.

Another consideration involves the eventual policy approach, in several areas, that may be taken by the new Government.

Matters under this category include the following:

- I. Underground wiring. Special legislation is needed if the municipalities are to undertake the connection on private property as a result of undergrounding under the new beautification Act. This raises many problems of compensation costs, etc. and is ordinarily an area occupied by the utility company. It would seem more sensible that this should be dealt with at the Provincial level rather than by a Charter amendment since the beautification Act is province wide in its application.

Cont'd...

Board of Administration, October 20, 1972 (FINANCE - 3)

CLAUSE NO. 1 (continued)

II. The Director of Planning suggested that the City may be interested in a Charter amendment to allow it to prohibit the destruction of historic buildings. This is a major policy matter requiring a greater analysis than could be done by Charter amendment.

He also suggests legislation to limit the life of non-conforming signs. This again has ramifications which should be thoroughly researched before putting forward any proposals."

Your Board submits the report of the Corporation Counsel for the CONSIDERATION of Council.

RECOMMENDATIONS

2. Schedule of Rental Rates - The Queen Elizabeth Theatre & Playhouse September 1, 1972 to August 31, 1973

The Theatre Manager reports as follows:

"Each year the Manager of The Queen Elizabeth Theatre submits for Council approval the Schedule of Rental Rates for The Queen Elizabeth Theatre and Playhouse for the ensuing twelve months with recommended changes.

This year no change is recommended in the Schedule of Rental Rates circulated to City Council except for the change of term to September 1, 1972 to August 31, 1973. Rental Rates were increased 25% effective September 1, 1971.

The Vancouver Civic Auditorium Board concurs in the Manager's recommendation."

Your Board RECOMMENDS adoption of the Theatre Manager's report.

3. Stage Lighting Control Equipment for The Queen Elizabeth Theatre

The City Engineer and the Manager of the Queen Elizabeth Theatre report as follows:

"On May 18th, 1971, the Vancouver City Council authorized the expenditure of \$70,000 for the first phase of a three-year program to replace the stage lighting dimmer equipment in the Queen Elizabeth Theatre. The program proposed a second year expenditure of \$40,000 for additional dimmers and a third year expenditure of \$90,000 to replace the existing control system with a programmable control system capable of storing lighting scenes for large stage productions.

On December 21, 1971, the Vancouver City Council adopted a recommendation of the Board of Administration that the first two phases of the project be combined, that the tender submitted by Control Lighting Ltd. be accepted and that the decision to proceed with Phase III be referred for consideration in the 1973 Supplemental Capital Budget.

The first two phases of the project are now nearly completed. Because of the long (ten month) delivery term for the Phase III equipment and the need of installing the equipment in August 1973 when the theatre can be readily shut down, it is advisable to place the order for the Phase III equipment immediately.

Cont'd.....

Board of Administration, October 20, 1972 (FINANCE - 4)

CLAUSE NO. 3 (continued)

Phase III of this project includes the purchase and installation of an integrated control system consisting of a control console, a pre-set panel and a memory unit capable of storing and controlling lighting patterns for up to four 300-scene performances.

With the existing manual control panel, two operators are necessary for large performances, one to operate the pre-set panel and one the control console. Also, each repeat performance requires the same setup time since each lighting scene must be manually set on the pre-set panel. In addition, the existing panel can control only 90 of the 120 dimmers now installed.

The proposed integrated control system will eliminate one operator for large shows and will control all 120 dimmers. It will also reduce the operator set-up time to zero for repeat performances, because the lighting levels for each scene can be stored in the memory unit ready for instant recall. With the theatre being increasingly more heavily booked, the ability to handle overlapping schedules of large shows will be vital.

On completion of Phase II there will be a balance of approximately \$20,000 unexpended. This balance is a result of a reduction in the electrical feeder requirement being provided in Phase II. The initial study had indicated that the feeder capacity would have to be increased to provide for the increased dimmer capacity; however, subsequent studies have shown that the existing feeder duct was already oversized and that by allowing a greater diversity factor, the existing feeder duct would be adequate. The tendered price for the supply and installation of the Phase III equipment is \$99,539.18 (including Provincial Sales Tax), and the net funds required is therefore approximately \$80,000.

The Director of Finance advises that, if approved, the additional funds estimated at \$80,000 will be provided in the 1973 Supplemental Capital Budget.

The City Engineer and the Manager of the Queen Elizabeth Theatre RECOMMEND that:

- (a) the sum of \$80,000 be approved in advance of the 1973 Supplemental Capital Budget for the purchase and installation of the Phase III equipment.
- (b) the City Engineer be authorized to place an order with Control Lighting Ltd. for this equipment."

Your Board RECOMMENDS the foregoing recommendation of the City Engineer and the Manager of the Queen Elizabeth Theatre be adopted.

CONSIDERATION

4. B. C. Festival of Sports: Appointment of 1973 Festival Chairman

The City Clerk reports as follows:

"A letter has been received from the Manager of the B.C. Festival of Sports requesting that Council appoint a Festival Chairman who will co-ordinate the Festival of Sports in the Spring of 1973. Council consideration before October 31, 1972 is requested.

Cont'd.....

Board of Administration, October 20, 1972 (FINANCE - 5)

CLAUSE NO. 4 (continued)

This organization submitted similar requests in 1970 for the 1971 Festival of Sports and also in 1971 for the 1972 Festival of Sports. In this regard Council on October 5, 1971, passed the following motion:

'THAT this appointment be left in the hands of His Worship the Deputy Mayor.'

(The Deputy Mayor subsequently appointed Alderman Sweeney)"

Your Board submits the foregoing for the CONSIDERATION of Council.

(Copies of the B. C. Festival of Sports letter is circulated to Each Member of Council)

RECOMMENDATION

5. Pacific Northwest Section, American Water Works Association Conference - Vancouver, B. C. April 11 - 13, 1973

The City Engineer reports as follows:

"In 1973 on the above-noted dates, the American Water Works Association Pacific Northwest Section Conference will be held at the Vancouver Hotel. The City Engineer is the Conference Committee Chairman in charge of local arrangements. The cost of providing the necessary staff and equipment rentals in order to man the Registration Desk, etc. have, in the past, been assumed by the host City. It is estimated that this cost will be in the area of \$300. The expected attendance is approximately 600.

This Conference was last held in Vancouver in 1966 and, in this respect, \$300 was provided by the City of Vancouver at that time.

In order that the Conference Budget planning may proceed, I recommend that Council authorize, in advance of the 1973 Budget, the expenditure of \$300 to defray the 1973 Local Arrangements Committee costs, funds to be included in the 1973 Engineering Department 'Conference' Appropriation."

Your Board RECOMMENDS the foregoing report of the City Engineer be adopted.

INFORMATION

6. Tender Awards

The Purchasing Agent reports as follows:

"In accordance with Council policy, contracts for the following supplies were awarded by the Board of Administration:

Sewage Pumping Units
 Grave Liners
 Electric Carts
 L.H.R.M. & L.H.S.M. Shovels
 1200 Snow Shovels
 Traffic Signal Equipment
 Portable Radios
 Streeting Lighting & Traffic Signal Poles

Copies of the details of these tender awards are circulated."

Your Board submits the foregoing for the INFORMATION of Council.

Board of Administration, October 20, 1972 (FINANCE - 6)

RECOMMENDATION

7. Board of Administration - Secretarial Services

City Council at its meeting of November 8th, 1966 approved a recommendation of the Standing Committee on Finance to establish a position of Clerk-Stenographer III in the Board of Administration. Duties at that time were stated to include:

Assisting the Secretaries to the Commissioners;
Providing vacation relief to the Secretaries
to the Commissioners;
Acting as Secretary to the Administrative Analyst
to the extent that time was available.

Since 1966, both Secretaries to the Commissioners have experienced a continual increase in the volume of the work required, including receiving and making telephone calls, arranging meetings, assembling subject material, filing, etc.

The duties of the Administrative Analyst have also changed during the past six years. During a recent review of the duties of the existing Clerk-Stenographer III position it was established that at least 75% of the working time of that position is engaged in stenographic and clerical work for the Administrative Analyst as numerous Board reports for Council are prepared by him.

To meet this change in circumstances, it is recommended that an additional stenographic position be established. The proposed duties to be:

Clerk-Stenographer II

Assisting the Secretaries to the Commissioners with general secretarial and clerical duties including reception, telephone answering, making appointments for meetings, typing memoranda, letters and reports. Other duties include filing, collating and copying material and requisitioning office supplies.

Initially to assist in the installation of a revised filing system and to be responsible for maintenance of files, cross-referencing, indexing, etc.

Report of the Acting Director of Personnel Services

I have reviewed the duties and responsibilities of the proposed new stenographic position and find them to be at a level of difficulty comparable to those of other Clerk-Stenographer IIs in the City Service.

I therefore recommend that the position be so classified effective when adopted. I further recommend that the position be excluded from Union jurisdiction.

The recommendation has been discussed with the Business Manager, M.R.E.U. - he concurs herein.

Furniture Requirements

A desk, chair and typewriter will be required. The Purchasing Agent has advised that estimated costs are:

Steno Chair	\$ 53.00
Steno Desk	325.00
Electric Typewriter	690.00
Total	<u>\$1068.00</u>

Cont'd.....

Board of Administration, October 20, 1972 (FINANCE - 7)

CLAUSE NO. 7 (continued)

Estimate of Costs

	<u>1972</u>	<u>1973</u>
Salary - 2 months - '72 rates	\$ 912	
12 months - '73 rates		\$5896
Fringe Benefits 12½%	114	738
	<u>\$1026</u>	<u>\$6634</u>
Furniture	1068	-
	<u>\$2094</u>	<u>\$6634</u>

The Comptroller of Accounts recommends that the required funds for 1972 be provided from Contingency Reserve.

There will be no change in the basic duties of the Clerk-Stenographer III.

Summary of Recommendations

Your Board RECOMMENDS that:

- (a) An additional position of Clerk-Stenographer II, Pay Grade 10 (\$456-535 per month) be established as recommended by the Acting Director of Personnel Services.
- (b) Funds for 1972 be provided as recommended by the Comptroller of Accounts for salary and furnishings.

FOR COUNCIL ACTION SEE PAGE(S) 107-108

BOARD OF ADMINISTRATIONPERSONNEL MATTERSSUPPLEMENTARY REPORTOCTOBER 20, 1972CONSIDERATION1. Attendance of Planetarium Staff at Planetarium Association of Canada Conference

The Manager of Museums and Planetarium reports as follows:

"The Planetarium Association of Canada, of which the H.R. MacMillan Planetarium and many of its staff are charter members, will be holding its 1972 Conference in San Francisco. This will enable it to meet at the same time as a number of American planetarium associations.

It is my recommendation that four members of the Planetarium staff, including myself, be given leave with pay to attend this Conference. All other expenses will be met by the Vancouver Museums and Planetarium Association. The members of staff who will attend are:

David A. Rodger	Manager, Vancouver Museums & Planetarium
James F. Wright	Planetarium Curator
Beth Harrison (Mrs.)	Planetarium Assistant
Michael Koziniak	Planetarium Technician

Accordingly, I recommend that these four members of the Planetarium staff be granted leave with pay for the period November 13 to 17, inclusive."

Your Board submits the foregoing recommendation of the Manager of Museums and Planetarium for Council CONSIDERATION.

RECOMMENDATIONS2. Salary and Classification Review - One Position, Storekeeper II, Yards Branch, Planning & Control Division, Engineering Department

The Acting Director of Personnel Services reports as follows:

"At the request of the incumbent, I have reviewed the duties and responsibilities of the above-named position.

In 1966, the Cambie Stores and the Union Yard Stores were consolidated and located at Manitoba Yards. The Assistant City Engineer, Planning and Control Division, reports that the duties of this position have increased in complexity and responsibility as a result of amalgamation of the two above-mentioned stores plus the implementation of a mechanical record keeping system.

Mr. Lovering, prior to 1966, was responsible as Storekeeper II for the ordering, receiving, storing and issuing automotive parts and tires, and supervising a staff of four subordinates at the Union Yard Stores. In 1966, Cambie Stores (primarily serviced the Engineering Shops) and Union Yard Stores were consolidated and relocated at Manitoba Yards. Mr. Lovering assumed the responsibility for the new amalgamated stores and staff complement increased to six subordinates from a previous level of four. Since 1966, the equipment and vehicle fleet has increased by approximately 7.5%, the Parks Board equipment and vehicles are now serviced and maintained by the Planning and Control Division, data processing methods have been implemented in the stores record systems and staff has increased to eight. These factors have altered the duties and responsibilities of this position.

Cont'd.....

Board of Administration, October 20, 1972 (PERSONNEL - 2)

CLAUSE NO. 2 (continued)

My recent review of this position reveals that the incumbent performs moderately complex clerical stores work involving ordering, receiving, storing, issuing and being accountable for a large variety of automotive parts, tires, equipment, materials, parts, tools, and other supplies for Engineering shops. In addition, he prepares and approves purchase orders, maintains the computerized stores records, assists in contract preparation, maintains effective liaison with suppliers and factory representatives, revises the minimum-maximum stock levels and prepares statistics as required.

My assessment is that the introduction of computerization has not increased the complexity of the job and thus a salary increase can not be predicated on this. However, it is the additional staff, increase in volume of stores, participation in contract preparation and approval of purchase requisitions that differentiate this position from that of the Storekeeper II classification.

I therefore recommend that it be reclassified to Storekeeper - Equipment, Pay Grade 22 (\$766-919), (1972 rates) plus two pay grades for longer hours (37 1/2 hour week) and in lieu of rest periods, effective October 1, 1971. This position is equitably compensated at Pay Grade 22 based on internal comparisons. Accordingly, I have prepared a new Class Specification No. 112, Storekeeper - Equipment to accurately portray the work being performed.

The estimated recurring annual cost of this proposal determined by the increase in the final step in the pay range at 1972 rates and including fringe benefits at 10% will be \$1,663.

The Comptroller of Accounts reports that the additional funds estimated at \$163 for 4 months in 1971 (1971 2nd half rates) and \$570 for 1972 are available within the 1972 Departmental budget.

This report has been discussed with the Deputy City Engineer and the Business Manager of the Municipal and Regional Employees' Union, both of whom concur herein."

<u>Incumbent</u>	<u>Present Classification</u>	<u>Proposed Classification</u>	<u>Effective Date</u>
E. H. Lovering	Storekeeper II P.G. 19 (\$671-801) Plus 2 Pay Grades for longer hours & in lieu of rest periods.	Storekeeper - Equipment P.G. 22 {\$766-919}* Plus 2 Pay Grades for longer hours & in lieu of rest periods.	October 1, 1971

* Effective range in accordance with Personnel Regulation No. 160-1(a)

YOUR BOARD

RECOMMENDS that the foregoing recommendation of the Acting Director of Personnel Services be adopted.

Board of Administration, October 20, 1972 (PERSONNEL - 3)

3. Leave of Absence Without Pay - Mrs. Joy Little, Department of Social Planning/Community Development

The Director of Personnel Services reports as follows:

"Mrs. Little, Clerk Stenographer III, because of her health and for personal reasons requests leave of absence without pay for one year effective October 1st, 1972.

If this leave is granted, it will be with the understanding that her present position will be filled on a permanent basis.

If she wishes to return to the employ of the City of Vancouver she will be certified for only those vacant positions for which she is qualified providing such positions are available and, she is selected to fill the existing vacancy. The Personnel Services Department should be notified by Mrs. Little, one month prior to the expiry date of the leave of absence, whether or not she wishes to return to City employment.

As this arrangement would not cause any inconvenience to the City and, as the Municipal and Regional Employees Union agree to the above terms of Mrs. Little's return to City employment, I recommend approval of her request."

Your Board RECOMMENDS that the foregoing recommendation of the Director of Personnel Services be adopted.

FOR COUNCIL ACTION SEE PAGE(S) 169

REPORT TO COUNCILSTANDING COMMITTEE OF COUNCILON GENERAL PURPOSES

October 12, 1972.

A meeting of the Standing Committee of Council on General Purposes was held in No. 1 Committee Room, City Hall, on Thursday, October 12, 1972, at approximately 9:30 a.m.

PRESENT: Alderman Broome (Chairman)
 His Worship the Mayor
 Aldermen Adams, Bird, Phillips, Rankin,
 Sweeney and Phillips

ABSENT: Alderman Linnell (Leave of Absence)
 Alderman Calder
 Alderman Hardwick

CLERK TO THE
COMMITTEE M. James

Adoption of Minutes

The Minutes of the meeting held July 20, 1972, were adopted.

The following recommendations of the Committee are submitted to Council.

RECOMMENDATIONS

1. Discretionary Powers to
Board of Administration and
Department Heads

On August 1, 1972, Council adopted the following recommendation of this Committee:

"THAT the Department Heads be asked to report to Council through the Board of Administration, advising the areas where discretionary powers might be given to either the Department Heads or the Board of Administration."

Under date of October 11, 1972, the Board of Administration submitted a report entitled "Report of Department Heads Advising the Areas Where Discretionary Powers Might Be Given."

The report listed in detail suggestions submitted by various Department Heads, and gave the Board of Administration's comments and recommendations on these departmental suggestions.

The following is a list of the suggestions submitted by the various departments, with your Committee's recommendation following each of the items, as listed.

(continued)

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Transfers of Budget Appropriations:
Categories of Salaries New and
Non-recurring, Operating, Maintenance

RECOMMENDATIONS:

That the Director of Finance assume responsibility for approving transfers of appropriations

- (a) for minor items under \$500
- (b) for replacement of equipment, on certification by the Purchasing Agent, City Engineer, City Electrician, Assistant Director of Construction and Maintenance, that
 - (1) the equipment cannot be repaired, or
 - (2) the cost of repairs is uneconomic when related to the age of the equipment and the new replacement cost.

Late Report Processing

RECOMMENDATION

The handling of late reports remain with the Chairman or Board of Administration, as they have full knowledge of the circumstances.

Entertainment of Visitors

RECOMMENDATION

That no change be made in present procedures.

Services of Specialists

RECOMMENDATION

That no change be made in present procedures.

Attendance: Training Courses,
Conferences, Seminars, etc.

RECOMMENDATION

No change in policy at this time.

Renewal of Existing Leases of Highway

RECOMMENDATION

That the authority for the renewal of existing leases be delegated to the Corporation Counsel and City Engineer, the rental to be in accordance with the recommendation of the Supervisor of Property and Insurance and to be reviewed every five years.

(continued)

Minutes of Authorization -
up to \$5,000

RECOMMENDATION

No change at the present time.

Unspecified Projects - Capital
Budgets - over \$5,000

RECOMMENDATION

No change at the present time.

Adjustments in Capital Appropriations

RECOMMENDATION

That authority to approve minor appropriation adjustments (i.e., minor adjustments not greater or less than 15% of the Estimate or \$5,000), upon job completion or at the end of the fiscal year, be delegated to the Departmental Head and the Comptroller of Accounts.

Approval of Tenders

RECOMMENDATION

That the Board of Administration be granted authority to approve tenders that give the highest value up to \$100,000 and that the awarding of street lighting and street paving, curb and gutter and sidewalk contracts be included.

Further recommended that the Department Head and Purchasing Agent be authorized to approve 'low bid' tenders up to an amount of \$50,000. with the Purchasing Agent reporting periodically to Council on those items awarded.

Calling for Tenders in Advance of
Final Approval of the Project

RECOMMENDATION

That authority be granted for the calling of tenders in advance of final approval of the tender project subject to the provision that such tender call be only commenced after the project has been approved in principle by Council, and subject to the tender call being completed in such a way that tenderers would be advised that projects tendered upon are subject to final approval of the projects by Vancouver City Council.

Release of Easements or Rights of
Way as Charges Against Property

RECOMMENDATION

That this proposal be adopted and that a committee, comprising the City Engineer and the Corporation Counsel, be established pursuant to Section 161 of the Vancouver Charter, and that the Corporation Counsel submit a formal resolution for adoption

Release of Easements or Rights of
Way as Charges Against Property (cont'd)

by Vancouver City Council to establish this committee.

Approval for Members of the Fire
Department to Work for Others Whose
Sick Leave Credits Have Expired

RECOMMENDATION

That the Director of Personnel Services may grant approval when so recommended for members of the Fire Department to work for others whose sick leave credits have expired, when so recommended by the Fire Chief.

Provincial Fire Advisory
Meetings - Attendance of the Fire Chief

RECOMMENDATION

That the Board of Administration be authorized to authorize the attendance of the Fire Chief at Provincial Fire Advisory meetings.

Courses for Fire Fighters

RECOMMENDATION

That no change be made at the present time.

Leave of Absence Without Pay

RECOMMENDATION

That Personnel Regulation 130-3 be revised to allow the Director of Personnel Services authority to grant leave of absence without pay, for periods not exceeding six months, all other requests for leave of absence without pay exceeding six months to be referred to the Board of Administration.

"No Change" Classification Reports

RECOMMENDATION

That where the Director of Personnel Services reports a "No Change" in salary or classification, these be handled in memo form by the Director of Personnel Services to the Department Head, and to the union, the memo outline the analysis had confirmed that the existing classification and salary is correct and an explanation. If the union indicates disagreement to the Director of Personnel Services, discussions continue and no change be made. Recourse to the "Joint Committee or Referee to continue".

Downward Reclassifications

RECOMMENDATION

No change in present policy.

(continued)

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Reclassifications

RECOMMENDATION

That Personnel regulation 195-1 (f) be revised to grant the Board of Administration authority to approve reports with retroactive dates to one year.

Higher Starting Salary

RECOMMENDATION

Where no other existing City employees are affected by a higher starting salary, the Board of Administration be granted authority to approve such higher starting salary.

Deferred Vacations

RECOMMENDATION

That the Director of Personnel Services be granted authority to approve requests for deferred vacations up to a maximum of ten working days, requests for deferment of vacation in excess of ten working days be referred to the Board of Administration.

Personnel Regulations

RECOMMENDATION

That where regulations require revision as a result of established policy through Union contract or Council resolution, authority be granted to the Director of Personnel Services to approve the necessary procedure, subject, however, to the provision that where a new personnel regulation or change in regulation establishes a new policy which has not been approved by Vancouver City Council, it shall be submitted to Council for approval.

Procedure on Rezoning Applications

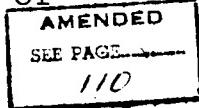
RECOMMENDATION

That authority be granted for the submission of rezoning applications which have been approved by both the Technical Planning Board and the Vancouver City Planning Commission direct to Public Hearings, after approval of the Board of Administration.

Display Advertisement - Public Hearings

RECOMMENDATION

That responsibility for placement of all advertisements for any department be vested in the City Clerk.



(continued)

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Consultants/Temporary Staff - Civic Development Division

RECOMMENDATION

No change in present policy.

Discretionary use of Purchase of Outside Account (POSER)

RECOMMENDATION

No change in present policy.

Discretionary use of annually approved Research Budget

RECOMMENDATION

No change in present policy.

Petty Cash Fund for Coffee etc.

RECOMMENDATION

No change in present policy.

Board "reporting on minute details"

RECOMMENDATION

No change in present policy.

Delay in submission of reports

RECOMMENDATION

That this topic be referred back to the submitting department for further information, if any.

Health Department - Appointment of Technical and Professional Personnel

RECOMMENDATION

That this matter be referred to the Board of Administration for a further report.

Health Department - Purchase of Supplies

RECOMMENDATION

No change in present policy at this time and the Medical Health Officer and the Purchasing Agent be instructed to investigate the present purchasing arrangements used by the Engineering Department.

Auto Allowances

RECOMMENDATION

No change in present policy.

Health Department - Contract Services

RECOMMENDATION

No change in present policy.

(continued)

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Health Department - By-Law Exemption

RECOMMENDATION

That the Medical Health Officer in consultation with the Corporation Counsel review the topic for report to Council in the normal manner.

Departmental Communications with the Board of Administration

RECOMMENDATION

No change in current practice.

Departmental Communications with Vancouver City Council

RECOMMENDATION

Agreement in general principle that the Board of Administration attempt to organize meetings with appropriate groupings of Department Heads with Vancouver City Council.

Your Committee after completing the review of the Report of the Board of Administration

RECOMMENDS that all Department Heads be advised that where a recommendation for "no change" was made in connection with the Items in the Board of Administration Report and the Department wishes to make further representation to the Committee, arrangements will be made by your Committee to hear such representations at a future meeting.

2. Assistant for the Board of Administration

On July 20, 1972 your Committee tabled the following resolution for a subsequent meeting

"That if the Board desires an Assistant, approval in principle be given".

At this present meeting of your Committee the above quoted resolution was raised from the table and after discussion your Committee

RECOMMENDS that if the Board of Administration requests additional assistance the Board of Administration report to Council as per the usual policy from time to time.

3. Mail addressed to the Mayor and Members of Council

On August 1, 1972 Council adopted the following recommendation of your Standing Committee

"(c) that the City Clerk be requested to report on the following resolution which was tabled at this meeting 'that all mail addressed to the Mayor and Members of Council be circulated to Council, except those matters which can be routinely carried out by the Department Heads, and the Board of Administration By-Law be amended accordingly."

Under date of October 10, 1972 the Board of Administration and the City Clerk submitted a procedure which they suggest be substituted for the policy established by Council in 1964.

(continued)

After reviewing the proposed procedure your Committee RECOMMENDS that the following be a guide and general direction from Council to be observed in dealing with correspondence addressed to City Council:

- "1. Letters which raise matters which, in the opinion of the City Clerk, confirmed by the Board of Administration, require a report from a chief officer or officers, shall be circulated to Council with a notation on the Council's copies to the effect that the City Clerk has asked for a report from the officials for submission to Council.
2. Letters which raise matters which, in the opinion of the City Clerk, can be handled by chief officers within the administrative procedures be circulated to Council with a notation to the effect the matter has been referred to a chief officer, who has agreed he is the Department Head concerned, for action by him. In these cases the correspondent will be advised the Department Head will deal with the letter.

3. Delegation Requests:

These shall be submitted directly to Council as correspondence or embodied in a report in those cases where officials are reporting in the normal course.

4. Letters of an abusive nature or crank letters shall be circulated to members of Council or at the discretion of the City Clerk, filed and the Council notified of the receipt of such letters.
5. Letters which raise matters of urgency be placed on the agenda of Council under correspondence, where the Mayor so orders.
6. Certain formal types of letters such as invitations, proclamations, information from senior governments, be placed on the agenda of Council under correspondence with the approval of the Mayor.
7. Other kinds of letters be circulated to members of Council with a notation that it is being circulated for their information in order that any member who wishes, may raise the subject at a Council meeting."

4. Request for additional Street Sweeper - 1972 Budget

Under date of September 22, 1972, the Board of Administration submitted a report of the City Engineer re the need for an additional street sweeper. At its meeting on September 26, 1972 Council referred the report of the City Engineer to your General Purposes Committee.

Your Committee had before it the report of the City Engineer and the Deputy City Engineer gave your Committee a report reference on the general situation and gave information on the street cleaning functions of the City of Vancouver related to other cities and related to previous years in the City of Vancouver.

The Deputy City Engineer also advised that in his opinion the overall costs of street cleaning must be considered rather than the single item of the cost of street sweeping as there were connecting factors between such items as leaf removal and catch basin cleaning, street sweeping and storm sewer cleaning.

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After receiving the information from the Deputy City Engineer and considering further the report of the City Engineer your Committee RECOMMENDS the purchase of one additional mechanical street sweeper at an estimated cost of \$22,000.00, funds to be provided from contingency reserve.

The meeting adjourned at approximately 11:00 a.m.

FOR COUNCIL ACTION SEE PAGE(S).....¹¹⁰.....